

# Folder

If you want to provide a larger number of files in your course, create a directory for them. Load the files into the folder and structure everything clearly in subfolders.

Upload several files as a packed ZIP archive and unpack them in the folder. A structure with subdirectories is also preserved when transferring to a folder.

A folder can be used:

- for a set of files on a topic, such as a set of past exam papers in PDF format or a collection of image files for use in participant projects.

\* to provide a common upload area for teachers on the course site (keeping the folder hidden so that only instructors can see it)

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