Directory / Folder

If you want to make a large number of files available in your course, create a directory for them. Upload the files to the directory and structure everything clearly in subdirectories.

Upload several files as a packed ZIP archive and unpack them in the directory. A structure with subdirectories is also retained when transferring to a directory.

A directory can be used:

- for a series of files on a topic, e.g. a set of previous exam papers in PDF format or a collection of image files for use in participants' projects.

- to provide a shared upload area for teachers on the course site (where the directory remains hidden so that only teachers can see it).