

# Recycle bin

The „**Recycle bin**“ is useful for recovering items and content you accidentally deleted from your course.

Items in the „**Recycle bin**“ are permanently deleted after **seven days!**

On the course overview page, click on the tab „**More**“ in the course navigation to find the „**Recycle bin**“.

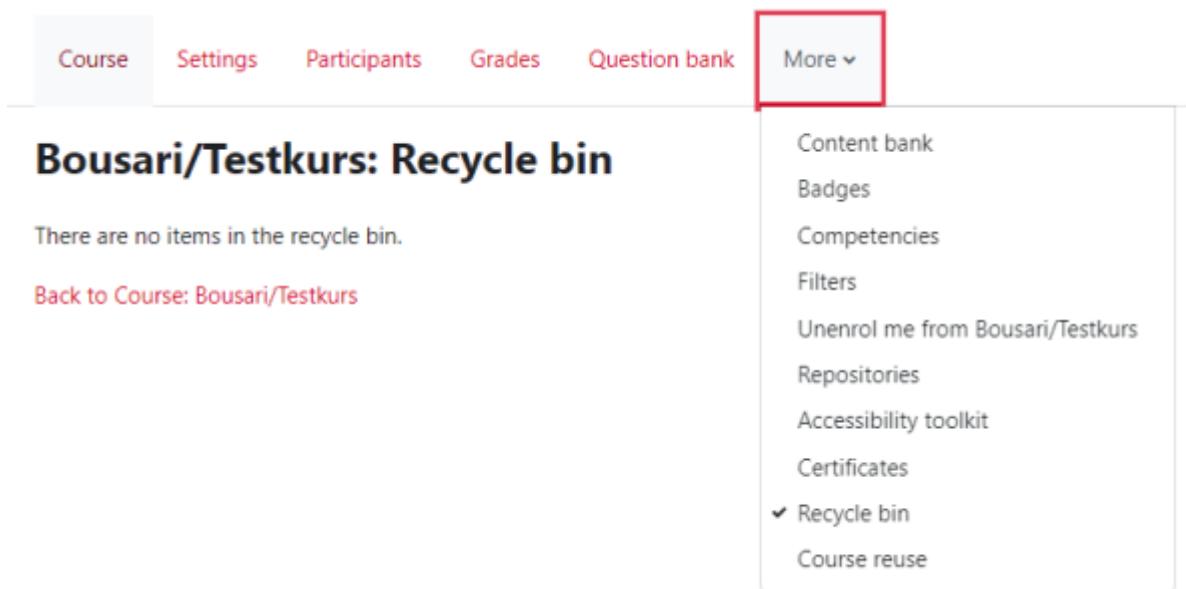
**Note 1:** The „**Recycle bin**“ item is only displayed if there is actually something in it.

**Note 2:** You deleted something, but it is not in the „**Recycle bin**“?

The server has not yet updated the files. Please wait a moment and refresh the page (you can also use the **F5** key on the keyboard).

**Restore from the Recycle bin:**

**Step 1:**



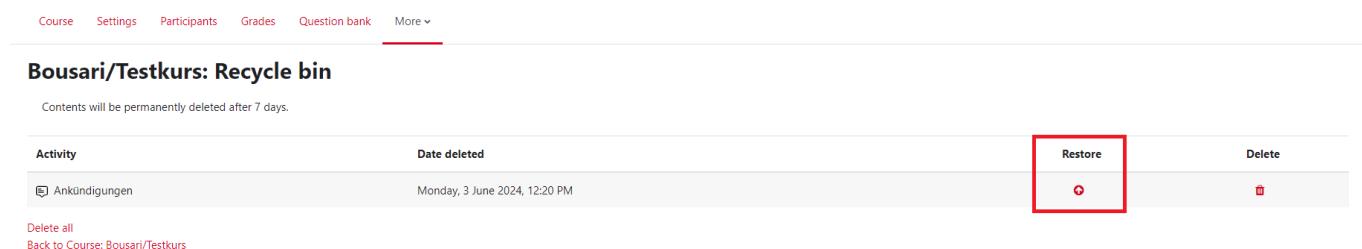
The screenshot shows the Moodle course navigation bar. The tabs are: Course, Settings, Participants, Grades, Question bank, and More. The 'More' tab is highlighted with a red box. A dropdown menu appears, listing: Content bank, Badges, Competencies, Filters, Unenrol me from Bousari/Testkurs, Repositories, Accessibility toolkit, Certificates, Recycle bin (with a checked checkmark), and Course reuse.

**Bousari/Testkurs: Recycle bin**

There are no items in the recycle bin.

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**Step 2:**



The screenshot shows the 'Recycle bin' page. The message 'Contents will be permanently deleted after 7 days.' is displayed. A table lists a single item: 'Ankündigungen' (Announcements) was deleted on 'Monday, 3 June 2024, 12:20 PM'. The 'Restore' button is highlighted with a red box, and the 'Delete' button is also visible.

**Bousari/Testkurs: Recycle bin**

Contents will be permanently deleted after 7 days.

Activity	Date deleted	Restore	Delete
✉ Ankündigungen	Monday, 3 June 2024, 12:20 PM	<input type="radio"/>	<input type="checkbox"/>

[Delete all](#)  
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