A new semester term

At the start of the new semester, instructors have two options: They can continue to use their Moodle course room or prepare a new course room.

Elements from the previous course room can be imported into the new course room.

Option 1: Reusing your course room

You want to continue using your course room as it is. You save students' work results in a decentralized location beforehand, if required. The students are logged out of the course room. Then the function "Reset" is correct.

- 1. Save students' work results, if needed
- 2. Reset course room

Removes users with their data (test and voting results, submissions, forum/wiki/glossary contributions, save before if needed!) from the course room.

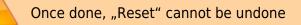
- Update course name
- Update course names (long and short version): "Veranstaltung WiSe21/Dozent" and enter new start date.
- Set new Enrollment key if needed

Variant 2: Requesting a new course

If the current course room shall remain available to students please order a new course room. You can import the previous content into the new course and revise it.

- Course request in Moodle (Login)
- Optional: Import content from previous course
- Optional: Hide previous course: course settings > option "Show" to "Hide".
- Optional: Mark for deletion: Prefix XXX in course name: "XXX-Veranstaltung SoSe21/Dozent_in".

Reset course



Prerequisite: You are registered with role "Teacher" in the course room. You must not (additionally) have the role "Student".

1. Click the cogwheel in the upper right corner (the **Settings** menu will open) and select **Reset**: Reset Course overview will be displayed. 2. Select the "Select Default" button (at the bottom of the page).

3. Click the **Reset Course** button. You will see a summary of your selection, such as how many users will be logged out of the course.

4. The next step cannot be undone!. Click Next to finally reset the course.

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