

# Course name

You can edit the basic entries from the [Course order](#) as course owner (role „Teacher“). Changing the course category can only be done by [Moodlesupport](#) or your [e-learning representatives](#).



## Action menu for "Settings"

1. In the upper right corner of the course room next to „Turn editing on/off“ you will find the action menu (cogwheel). Choose „Edit settings“.
2. Change the course fullname and the course shortname.
3. Confirm changes with „Save and display“ button.

(Cancel leaves the page without changes).

## Basic entries

- **Full course name:** Event WiSe22/Instructor.
- **Short course name:** WiSe22 event/lecturer (abbreviate name of „event“ if necessary). The name must be unique system-wide.
- **Course area:** The course area is the folder in which the course room is located. This is usually the module name. Changes are made on request by [Moodlesupport](#).

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