2025/12/14 14:36 1/1 start

## Course name

You can edit the basic entries from the course request as course owner (role "Teacher"). Changing the course category can only be done by Moodlesupport or your e-learning representatives.



## **Action menu for "Settings"**

- 1. In the upper right corner of the course room next to "Turn editing on/off" you will find the action menu (cogwheel). Choose "Edit settings".
- 2. Change the course fullname and the course shortname.
- 3. Confirm changes with "Save and display" button.

(Cancel leaves the page without changes).

## **Basic entries**

- Full course name: Event WiSe22/Instructor.
- **Short course name:** WiSe22 event/lecturer (abbreviate name of "event" if necessary). The name must be unique system-wide.
- **Course area:** The course area is the folder in which the course room is located. This is usually the module name. Changes are made on request by Moodlesupport.

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