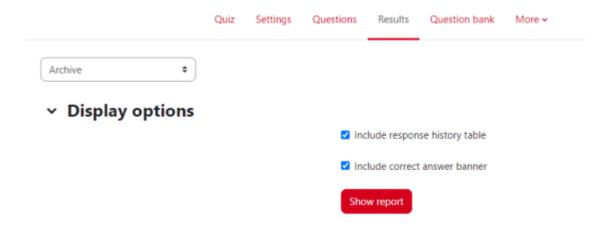# Archive results

> ⚠ **Note:** If tests are used as coursework or examinations, documentation of the results per participant is required.

Please note the applicable regulations on storage duration and data protection.

Opera or Chrome browsers are recommended for this function. Please check the printouts for completeness. One test per person is displayed.

1. Click on the „**Results**" in the activity navigation.
2. Select „**Archive**" in the top drop-down menu. One attempt is displayed for each participant. The test results remain in the course room.
3. Print the report page, e.g. as PDF.

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