

# Cisco Webex

Cisco Webex is used at Jade University as a universal software client for telephony, meetings and messages. This combines the functions of Cisco Jabber, Cisco Webex Meetings and Cisco Webex Teams in one software/app. Information and instructions on how to use Webex can be found in the [HRZ-Wiki](#).

## Include Webex meeting in moodle course

You can integrate Webex meetings into your moodle course using the activity „**External Tool**“.

To do this you need to integrate the Webex Education Connector into the desired course.

### Instructions

1. **Turn on editing**
2. in the desired course section „**Create activity or material**“.

**Aktivität oder Material anlegen** x

Suchen 🔍

**Alle** Empfohlen

<b>Abstimmung</b> ☆ ⓘ	<b>Aufgabe</b> ☆ ⓘ	<b>Buch</b> ☆ ⓘ	<b>Chat</b> ☆ ⓘ	<b>Datei</b> ☆ ⓘ	<b>Datenbank</b> ☆ ⓘ
<b>Etherpad Lite</b> ☆ ⓘ	<b>Externes Tool</b> ☆ ⓘ	<b>Feedback</b> ☆ ⓘ	<b>Forum</b> ☆ ⓘ	<b>Gegenseitige Beurteilung</b> ☆ ⓘ	<b>Gerechte Verteilung</b> ☆ ⓘ
<b>Glossar</b> ☆ ⓘ	<b>Gruppenwahl</b> ☆ ⓘ	<b>IMS-Content</b> ☆ ⓘ	<b>Interaktiver Inhalt</b> ☆ ⓘ	<b>Lektion</b> ☆ ⓘ	<b>Lernpaket</b> ☆ ⓘ
<b>Link/URL</b> ☆ ⓘ	<b>Planer</b> ☆ ⓘ	<b>Test</b> ☆ ⓘ	<b>Textfeld</b> ☆ ⓘ	<b>Textseite</b> ☆ ⓘ	<b>Umfrage</b> ☆ ⓘ
<b>Verzeichnis</b> ☆ ⓘ	<b>Wiki</b> ☆ ⓘ	<b>Zoom Meeting</b> ☆ ⓘ			

3. in the tab „All“ > select **External Tool**

4. name the activity: **Assign name**

5. pre-configured tool: Click on drop-down selection and select „Cisco Webex“ \

**Externes Tool zu 'Webkonferenzen' hinzufügen**

**Allgemeines**

Name der Aktivität

🔴

Mehr anzeigen ...

Vorkonfiguriertes Tool

🔴  Automatisch, basierend auf der Tool-URL + ×  
**Cisco Webex**  
Inhalt auswählen

Tool-URL

🔴

- Under **Privacy check all boxes.**
- Do not change all **other items** \

6. click on „**Save and go to course**“. 7. in the course overview, click on the activity you have just

created. If the system has not yet recognised you as a user, you must log in once via SSO in the next step (university access data). Now the setup appears:



**Choose your features** Apply

Select the features you would like to be visible to yourself and the other students of this course.

- Classroom Collaboration
- Virtual Meetings
- Office Hours

In the **Choose your features** area, place a tick next to **Virtual Meetings** and click **Apply**. 8.

In the following window, select „**New Meeting**“:

- **Session Type:** Meeting
- **\*Recurrence:** **select non-repeating date/daily/weekly/monthly, then select day and time from the calendar \. 9. finish with > „Done\*\* > Create Meeting**

From:  
<https://lms-wiki.jade-hs.de/> - **LMS-Wiki**

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<https://lms-wiki.jade-hs.de/en/webconference/webex/start?rev=1651052796>

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