

Cisco Webex

Cisco Webex is used at Jade University as a universal software client for telephony, meetings and messages. This combines the functions of Cisco Jabber, Cisco Webex Meetings and Cisco Webex Teams in one software/app. Information and instructions on how to use Webex can be found in the [HRZ-Wiki](#).

Include Webex meeting in moodle course

You can integrate Webex meetings into your moodle course using the activity “**External Tool**”.

To do this you need to integrate the Webex Education Connector into the desired course.

Instructions

1. **Turn on editing**
2. In the desired course section “**Create activity or material**”.

Aktivität oder Material anlegen ✕

Suchen 🔍

Alle Empfohlen

Abstimmung ☆ ⓘ	Aufgabe ☆ ⓘ	Buch ☆ ⓘ	Chat ☆ ⓘ	Datei ☆ ⓘ	Datenbank ☆ ⓘ
Etherpad Lite ☆ ⓘ	Externes Tool ☆ ⓘ	Feedback ☆ ⓘ	Forum ☆ ⓘ	Gegenseitige Beurteilung ☆ ⓘ	Gerechte Verteilung ☆ ⓘ
Glossar ☆ ⓘ	Gruppenwahl ☆ ⓘ	IMS-Content ☆ ⓘ	Interaktiver Inhalt ☆ ⓘ	Lektion ☆ ⓘ	Lernpaket ☆ ⓘ
Link/URL ☆ ⓘ	Planer ☆ ⓘ	Test ☆ ⓘ	Textfeld ☆ ⓘ	Textseite ☆ ⓘ	Umfrage ☆ ⓘ
Verzeichnis ☆ ⓘ	Wiki ☆ ⓘ	Zoom Meeting ☆ ⓘ			

3. In the tab "All" > select **External Tool**
4. Name the activity: **Assign name**
5. Pre-configured tool: Click on drop-down selection and select "**Cisco Webex**"

🌱 **Externes Tool zu 'Webkonferenzen' hinzufügen** ⓘ

▾ **Allgemeines**

Name der Aktivität ⓘ

Mehr anzeigen ...

Vorkonfiguriertes Tool ⓘ
Cisco Webex ⓘ
Inhalt auswählen

Tool-URL ⓘ

- Under **Privacy check all boxes.**
- Do not change all **other items**

6. Click on "**Save and go to course**".

7. In the course overview, click on the activity you have just created. If the system has not yet recognised you as a user, you must log in once via SSO in the next step (university access data). Now the setup appears:



Choose your features Apply

Select the features you would like to be visible to yourself and the other students of this course.

- Classroom Collaboration
- Virtual Meetings
- Office Hours

In the **Choose your features** area, place a tick next to **Virtual Meetings** and click **Apply**.

8. In the following window, select **“New Meeting”**:

- **Session Type:** Meeting
- **Recurrence:** select non-repeating date/daily/weekly/monthly, then select day and time from the calendar.

9. Finish with > **Done** > Create Meeting

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